

**WASHINGTON SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

**Worksession Meeting – Monday, May 8, 2023
High School Cafeteria**

6:30 pm

AGENDA

- I. Call to Order by Board President**
- II. Roll Call**
- III. Pledge of Allegiance – Mission Statement – Audio/Video Recording Statement**
 - Mission Statement**

Washington School District is committed to educating ALL students under the guidance of our dedicated staff members. We provide our learners with lifelong tools to navigate a course toward growth and advancement while collectively supporting and celebrating student, staff and community achievement.
 - Audio/Video Recording Statement**

Portions of tonight’s public Board meeting will be audio and/or video recorded in accordance with Policy No. 006.
- IV. Additions or Changes to the Agenda** (includes announcement of any executive sessions of the Board or of any Committee and the purpose(s) thereof held since the last public meeting)
- V. Opportunity for Public Participation in Accordance with Policy No. 005**

In accordance with Washington School District Policy No. 005 entitled “Public Participation at Meetings”, this public participation session shall not exceed 20 minutes. **Any individual resident may make comments not to exceed three minutes.** Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board’s Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized. The resident should state their name, address and topic. The policy and complete procedures for its implementation are posted and copies are also available to the public.
- VI. Recognitions**
 - Students of the Month
 - Grade 2 – McKenna Patton
 - Grade 6 – Layton Herron
 - Grade 8 – Mateopareze McCoy
 - Grade 12 – Ryanna Goulbourne
 - Grade 12 – Jayson Grinage
- VII. Special Presentation** – Edge Literacy Tutoring Program – Ms. Elizabeth Hofreuter, Head of the Wheeling Country Day School
- VIII. Board Member Questions on the Agenda**

IX. Adoption of Agenda

Motion to approve the agenda as presented, any additions or deletions to be made at this time.

Motion _____ Second _____

X. Recommendations of the Administration

A. Personnel

The superintendent recommends approval of the following:

1. Promote **Mrs. Courtney LeViere** to Elementary Principal at a salary of \$82,000, effective July 1, 2023.

Motion _____ Second _____

2. Resignation of **Unique Levy**, part-time paraprofessional, after 1 year of service in the district. Ms. Levy’s last day of work was April 25, 2023. *(Mrs. Kelley may abstain from the vote.)*

Motion _____ Second _____

3. Add a \$1,000 stipend to **Ms. Jocelyn Sabruno** for support of Spanish-speaking children and families, retroactive to August 24, 2022. *(All administrators provide an additional service and receive a \$1,000 stipend.)*
4. Recommend **Angel Mayer** as a 10-month secretary in the high school office, 192 days a year, 7½ hours a day, contractual rate, effective May 9, 2023.
5. Discharge **Kimberly Nixon**, foodservice worker. Ms. Nixon’s last day of work was April 19, 2023. *(Ms. Nixon was in her 45-day probationary period.)*
6. Resignation of **Esperanza Patterson**, foodservice worker, after 7 months of service in the district. Ms. Patterson’s last day of work was April 26, 2023.
7. Family Medical Leave for **Employee #1874** effective May 4, 2023 through the end of the school year. Employee may elect to use the remainder of their FMLA days intermittently through May 4, 2024. *(Per the Family and Medical Leave Act and District Policy No. 410, eligible employees are entitled to take up to 60 unpaid days during a 12-month period for the specific type of FMLA leave requested by this employee.)*

8. Supplemental employment of the following staff for the Summer Learning Academy for Grades K through 6:

Teachers: Tracey Gilpin, Sarah Laslo, Tiffani Titler, Ashley Belcastro, Amy Strang, Anthony Belcastro, and Brittany Ellis
Special Education Teacher: Taylor Morrison
Substitute: Tiffani Lusk

9. Supplemental employment of the following staff for the Summer Learning Academy for Grades 7 and 8:

Teacher: Rashaud Olson
Special Education Teacher: Erin Moore

- 10. Supplemental employment of the following staff for the Summer School Course Credit Recovery/Credit Advancement/Cyber Summer School for Grades 9 through 12:
Teacher: Siobhan Visser
Special Education Teacher: Jessica Gardner
Substitute Teacher: Tricia Winter
- 11. Supplemental employment of the following staff for the Extended School Year Program for Grades K through 12:
Special Education Teachers: Jessica Gardner, Alison Stewart, Ron Todd, and Amie Camps
Paraprofessionals: Kelly Engel, Mary Transue, Courtney Carroll, Kortnee Williams, Briana Elias, Robin Meller, and Nicole Doss
- 12. Summer employment of the following part-time custodians as replacements for vacationing full-time custodians: **Amanda Durila, Tina Nixon, Ray Wallace and James Baughman**
- 13. Approval of **Sandy Thomas, Kelli Benner, Michelle Pittas, Mary McGinnis and Teresa Perri**, foodservice workers, to work as a summer substitute custodians, at a rate of \$15 per hour.
- 14. Approval of **Geraldine Coffield, Lucinda Sworcheck, Jamie Wolfe, Diana Jandres and Julia Winters** as substitute custodians for the summer months, at the rate of \$14 per hour.
- 15. Approval of the following high school students to work as substitute custodians for the summer months, at the rate of \$14 per hour: **Jean Yandel, Angie Bails, Eric Everett, Dustin Sondheimer and Trenton Cox.**
- 16. Contract with **Oper King** as a part-time mental health consultant at the junior/senior high school at a stipend of \$30.00 per hour for up to 20 hours per week.
- 17. Addition of **Samantha Casile** to the list of certified substitute teachers. (*Ms. Casile is certified in Social Studies 7-12*)
- 18. Addition of **Isabella Rocca** to the list of certified substitute teachers. (*Ms. Rocca is certified in PreK-4 and Special Ed PreK-12*)
- 19. Addition of **Mackenzie Lucas** to the list of certified substitute teachers. (*Ms. Lucas is certified in PreK-4*)

Motion_____

Second_____

B. Contracts, Agreements and Grants

The superintendent recommends approval of the following:

- 1. Agreement with Wheeling Country Day School for their Edge Tutoring Program for students in grades 3-6, effective May 2023 through August 31, 2024.
- 2. Addition of **Tracy Haggerty** to the list of GG&C Bus Company drivers.

Motion_____

Second_____

C. PSBA Voting Delegate Assembly

The superintendent recommends approval of the following:

1. Appointment of **Mrs. Marsha Pleta** as a voting delegate to participate in the PSBA Delegate Assembly to be held on Saturday, November 4, 2023 at 9:00 am at PSBA Headquarters in Mechanicsburg, PA or via Zoom video conference.

Motion_____

Second_____

D. Health and Safety Plan

The superintendent recommends approval of the following:

1. Revision to the Health and Safety Plan, as required by ESSER. *(Uploaded on OneDrive)*

Motion_____

Second_____

XI. **Committee of the Whole Discussion**

–Board members and administrators will discuss the items below that will be voted on at the May 15, 2023 Board meeting. Discussion on these items is to take place at this meeting, while all administrators are in attendance. Are there any questions?

Personnel

1. Grant permanent contracts to the following teachers: **Breanna Baker, Jessica Branagan, Carley Hoover, Shawn Hughes-Ankrom, Jordan Kuntz, Maggie Manning, Rebecca Myers-Matson, William Todd, and Dana VanTine**

Contracts, Agreements and Grants

1. Intermediate Unit 1 Educational Services Agreement for the 2023-2024 school year. *(Uploaded on OneDrive)*
2. Agreement Amendment with Maxim Healthcare Staffing Service, Inc. to provide LPNs, RNs, SLPs, school psychologists, BCBA's and other various health and related services for supplemental staffing for the 2023-2024 school year. *(Uploaded on OneDrive)*
3. The Student Assistance Program (SAP) Agreement with The Center for Community Resources to provide SAP services for the 2023-2024 school year, at no cost to the district. *(Uploaded on OneDrive)*
4. Agreement with Washington Spine, Disc and Joint Center to provide athletic training services for the 2023-2024 school year at a cost of \$48,000; and the 2024-2025 school year at a cost of \$49,500. *(Uploaded on OneDrive)*

Business and Finance

1. Designation of Depositories for school funds. *(Uploaded to OneDrive)*

Appointment of Tax Collectors for the 2023-2024 School Year

1. RESOLVED, that **Anthony Nicolella**, the duly elected Treasurer of the City of Washington, is hereby appointed Tax Collector for the Business Privilege Tax and Mercantile Tax and the delinquent Business Privilege Tax and Mercantile Tax in the City of Washington for the year 2022 effective July 1, 2023, to collect taxes levied by the Washington School District under the provisions of the Local Tax Enabling Act approved December 31, 1965, Act No. 511, as amended, provided said Tax Collector has posted the surety bond or bonds as required by law, the compensation and cost of such collection for the City to be in accordance with the Joint Tax Agreement between the City of Washington and the Washington School District approved by the School District on May 21, 2007.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for the collection of per capita tax and delinquent per capita tax for the City of Washington and the Borough of East Washington and collection of the current business privilege/mercantile tax and delinquent business privilege/mercantile tax in the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for occupational privilege tax now known as local services tax and delinquent local services tax in the City of Washington and the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Deputy Tax Collector for current real estate taxes in the City of Washington. (*Dawn Petrosky is the duly elected real estate tax collector for the Borough of East Washington through December 31, 2025.*)

Election of Board Treasurer

1. Board will elect a Treasurer for a one-year term. (July 1, 2023 to June 30, 2024)

Appointment of School Physician and School Dentist for the 2023-2024 School Year

1. Appointment of Cornerstone Care, Inc. to provide School Physician and School Dentist services for Washington School District for the 2023-2024 school year.

XII. Unfinished Business

XIII. New Business

XIV. Superintendent's Report

XV. Solicitor's Report

XVI. Information

- A. Regular Voting Meeting** – Monday, May 15, 2023 at 6:30 pm at WACTC – There has to be at least (5) Board Member in attendance to hold the meeting. Who plans on attending the meeting at WACTC next week? Also, a legal ad will be run in the O-R to address the location change for the meeting. If not enough Board members can make it to WACTC, the meeting will remain in the high school cafeteria.

XVII. Adjournment

XIX. Executive Session